6 of Ordinance 277.

AN ORDINANCE relating to competitive bidding procedures and amending Sections 1, 4, 5 and

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

Section 1: Section 1, Ordinance 277 is amended to read as follows:

Establishment of Bid Board. There is hereby established the King County Bid Board, which shall consist of the Executive or his designee and the Chairman of the County Council or his designee. The purpose of this board is to be present and function at the opening of all bids that have been advertised by publication in the official county newspaper and exercise surveillance over the bid opening. Sealed bid proposals shall be received by the Office of Property and Purchasing in such locations as shall be designated by the Manager of said office, at the advertised time and date, to be opened by the King County The Manager of the Office of Property and Purchasing Bid Board. shall award the lowest acceptable bid proposal by (formal purchase-order-thereafter.) entering into a lawful agreement with the awardee. Bid proposals shall be submitted as follows:

Proposals shall be sealed and shall be mailed or delivered to the location designated by the Manager of the Office of Property and Purchasing up to the time and date specified on the invitation to bid, where such bids shall be timestamped and initialed by a King County employee. No bids shall be accepted after the time and date specified on the invitation to bid, and there shall be no exceptions to this requirement. After the expiration of the time for the receipt of bid proposals, the proposals will be delivered by an employee of the Office of Property and Purchasing to the King County Bid Board for opening thereafter.

Section 4, Ordinance 277 is amended to Section 2. read as follows:

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Emergency Purchases. (When-a-state-of-emergency-exists the-Manager-of-the-Office-of-Property-and-Purchasing-may-purchase in-the-open-market,-without-filing-a-requisition-or-estimate, any-supplies,-materials-or-equipment-for-immediate-delivery-to meet-such-actual-emergency .-- The-emergency-contemplated-in-thissection-is-one-defined-as-being-caused-by-fire7-flood7-explosion7 storm,-earthquake,-epidemic,-riot,-or-insurrection,-or-for-the immediate-preservation-of-order-or-of-public-health-or-for-the restoration-to-a-condition-of-usefulness-of-any-public-property the-usefulness-of-which-has-been-destroyed-by-accident;-or-for-the relief-of-a-stricken-community-overtaken-by-a-calamity---Purchased involving-an-emergency-circumstance-shall-be-approved-by-the-King County-Executive-or-his-designee-when-the-cost-exceeds-\$1,000.} In the event of an emergency when the public interest or property of the County would suffer material injury or damage by delay, upon declaring the existence of such emergency and reciting the facts constituting the same, the Manager of the Office of Property and Purchasing may waive the requirements of Section 1 of this ordinance with reference to any purchase or contract. Purchases/ contracts involving an emergency circumstance shall be approved by the King County Executive or his designee when the cost exceeds \$1,000.

Section 3. Section 5, Ordinance 277 is amended to read as follows:

Petty Cash Purchases. Various departments or agencies of King County regularly have requirements for minimal cost purchases, and the cost of competitive purchasing to the County in these instances is unwieldy and costly to the County. The Office of (Preperty-&-Purchasing) Budgets and Accounts shall establish a petty cash fund for open market purchases of miscellaneous items, total purchase price not to exceed \$15.00. Individual King County departments or agencies may effect these

minimal cost purchases directly. The Office of (Property-and Purchasing) Budgets and Accounts will reimburse each department or agency King County employee authorized to make such petty cash expenditures upon delivery of vendor's sales receipt. The (Manager) authorized designee of the King County department or agency will certify the vendor's paid sales receipt and deliver same to the Office of (Property-and-Purchasing) Budgets and Accounts for reimbursement.

Section 4. Section 6, Ordinance 277 is amended to read as follows:

Rules and Regulations. The Manager of the Office of

Property and Purchasing shall have prepared and shall approve and
advertise for bids of all County solicitations in excess of

\$1,000.00, and such solicitations shall be consistent with
applicable State of Washington statutes.

All orders or contracts made by the Office of Property and Purchasing shall be awarded to the lowest qualified bidder, taking into consideration the quality of the material or services to be supplied, their conformity with the specifications, their suitability to the requirements of the County government, and the delivery terms. Any or all bids may be rejected for good cause.

PASSED by the Council at a regular meeting thereof on the 4th day of August, 1971.

KING COUNTY COUNCIL KING COUNTY, WASHINGTON

Chairman Dun

ATTEST:

Clerk of the Council

APPROVED this // day of facult, 1971.

King County Executive

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